

## Authority Tax

Collect taxes faster and easier with Authority Tax



Civica's Authority Tax streamlines services to taxpayers while providing a broad range of convenient payment options, speeding up the end-to-end process from filing to payment.

W-2 filing is much easier for both tax payers and tax office staff when a city uses Authority Tax. Importing W-2 files creates reconciliations for accounts quickly and W-2 data is instantly available to view from both the withholder's tax account or an individual tax payer's account.

"Authority Tax has streamlined our tax collection process resulting in a significant increase in revenues from delinquent tax accounts by more than \$500,000 this year."

**Ted Nussman**  
Tax Commissioner City of Cincinnati

### Core benefits:

- ▶ Compliant with Ohio state laws including House Bill 5 (HB5)
- ▶ Multiple import options including – Lockbox, OBG, ACH, Tax Preparer and Tax Connect
- ▶ Automated billing module generates a bill when a balance is created on an assessment
- ▶ Flexible parameters for billing including overnight runs, calculated penalties and post charges
- ▶ Enhanced reporting with drill-back feature for efficient data analysis
- ▶ Automation of third notices for delinquent payments
- ▶ Large batch processing for payments and returns

Authority Tax has been programmed to specifically meet the needs of all municipalities in the state of Ohio with regular updates on all regulatory changes, including the complex House Bill 5 (HB5) tax laws. Ensuring that Authority Tax users are compliant is a constant and important service that is provided through automated updates safeguarding Authority Tax customers against non-compliance.

Multi-city tax collections, including Joint Economic Development District initiatives (Multi JEDD) is simplified through using Authority Tax with its ability to collect for multiple entities and generate separate reports for each entity.

Another feature of Authority Tax is the Automated Billing Module that generates a bill instantly once a balance has been created on an account, reducing the labour-hours needed to create bills separately. Parameters on how and when bills are generated are within each tax departments control. Billing can be automated to run overnight, all while calculating penalties, interest charges, post costs and print bills.

Large batch processing of payments and returns is quick and easy with Authority Tax, through using variety of import options such as:

- ▶ ACH File
- ▶ OBG File
- ▶ Lockbox File
- ▶ Tax Preparer File
- ▶ Tax Connect (online e-filing)

"Now when tax payers come into our office to ask us to help them generate a return we can do it on the spot, before it would take several trips to finalize their tax returns."

**Ted Nussman**  
Tax Commissioner City of Cincinnati

Enhance reporting provides a drill-back feature that improves efficiency of data analysis while other features allow for finding, sorting and organizing balances by year, account, taxpayer, return type or city code.

Additional functions such as Taxpayer Maintenance, Address Maintenance and Address Import mean that any updated addresses or other information can be quickly and efficiently updated, while print forms such as 1099s can be directly accessed using Authority Tax with all taxpayer's information populated into required fields (? Not sure if this is correct).

#### Authority Tax Court Module

All required court forms are easily accessed and printed through our Court Module, while also automatically applying court fees and recording remarks regarding a case.

Court Module will track:

- ▶ Case numbers
- ▶ Court dates
- ▶ Dispositions
- ▶ Balances for years filed